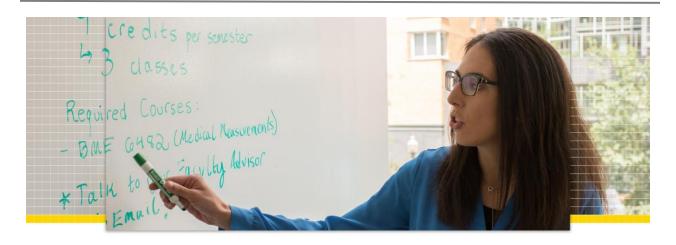# First-Year Student Checklist Fall 2024

Welcome to the School of Engineering and Applied Science (GW Engineering) at The George Washington University. We've collected a set of important tasks and their due dates for you to be working on this summer. Stay on top of these to make sure your first semester goes as smoothly as possible. If you have questions about any of these, do not hesitate to contact our advisors at seasadvising@gwu.edu. We're always here to help.

Monday, May 20

☐ **Fill out the GW First-Year Academic Interest Survey.** The survey should take you approximately five minutes to complete. Results of this survey will be used to assist your advisor during virtual advising sessions and will allow them to connect you to various academic resources.

Sunday, June 9

☐ **Complete the GW Pre-Orientation Online Module: Advising and Registration Module –** This Orientation module is your first introduction to GW and GW Engineering. It covers everything from academics and advising to extracurricular activities and career services. The module contains a lot of information, so feel free to tackle it in sessions. Take time away from the computer as necessary and do your best to retain the material. Click here to access the module.

☐ **Register for Your GW Engineering First-Year Group Advising Session -** These sessions, held mid-June and early-July, will cover advising and degree requirements in GW Engineering, typical first-semester schedules and more. We will review the material you covered in the New Student Orientation module and reinforce the rest of your to-dos for the summer. **Note:** *Access to register is at the end of the orientation module.*

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Sunday, June 9 Continued

☐ **Upload Your Unofficial AP/IB scores and/ Transfer Credits transcripts that were completed prior to June of this year to the Dropbox –** In order to make sure your registration can go as smoothly as possible, it is recommend that you upload your unofficial AP, IB and Transfer Credit scores to the GW Engineering First-Year Student Credit Dropbox. **Note:** These are *unofficial* scores, and you have to have your scores officially submitted to GW by the College Board and any post-secondary institutions transcript where you earned college credit. Please reference the Bring Credit to GW page for more information.

☐ **Send any Official AP/IB scores and/ Transfer Credits transcripts to GW Office of the Registrar --** Official AP scores should be sent as soon as they are available, but no later than the end of your first year at GW. GW's College Board code is 5246. Note: These are *official* scores, and you have to have your scores officially submitted to GW by the College Board and any post-secondary institutions transcript where you earned college credit. Please reference the Bring Credit to GW page for more information.

Sunday, June 30

☐ **Complete Undergraduate Advising Form (UAF)** – In order for the advising team to provide you with feedback on your Fall course selection, please submit a UAF by this day. Each semester, all GW Engineering students submit a UAF prior to registration for review by their primary advisor. The UAF is a digital form that notifies your primary advisor after you submit it and allows them to approve and/or provide feedback. **Note**: *You can access the UAF in the Undergraduate Forms Portal which can be accessed from the GW Engineering Forms webpage.*

Sunday, July 7

☐ **Complete GW Engineering New Student Experience - The Getaway Registration** – Starting in early June you should receive information via your GW email about the GW Engineering New Student Experience - The Getaway including a registration link that must be completed by 11:59 p.m. ET.

Sunday, July 7 Continued

☐ **(Optional) Complete a Foreign Language Placement Exam** – GW Engineering does not require foreign language study, but some students may wish to take language classes toward their Humanities and Social Science requirements. If you would like to continue studying a language, please find and take the appropriate departmental placement exam and report your placement to your advisor in your First-Year Course Registration Packet. Both introductory and advanced foreign language courses may count toward your degree requirements depending on the credit you bring to GW. As always, consult with your advisor to determine what's best for you.

Friday, July 12

☐ **Upload Additional Unofficial AP/IB scores and/ Transfer Credits transcripts to the Dropbox –** In order to make sure your registration can go as smoothly as possible, it is recommended that you upload your unofficial AP, IB and Transfer Credit scores to the GW Engineering First-Year Student Credit Dropbox. **Note:** These are *unofficial* scores, and you have to have your scores officially submitted to GW by the College Board and any post-secondary institutions transcript where you earned college credit. Please reference the Bring Credit to GW page for more information.

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Saturday, July 13

☐ **Receive Final ALEKS Chemistry Prep Course and Math Placement Test score**– If you are required to take CHEM 1111, MATH 1220, MATH 1231, or ECON 1011, you must earn the necessary score by your course by **11:59 p.m. EST** on this day in order to register for the course on Monday, July 15. *Note: Leaving things to the last minute may prevent you from registering for your required courses.*

Sunday, July 14

☐ **Complete Three (3) Fall Schedules via GWeb Registration Portal – Plan Ahead feature**– As an incoming first year GW Engineering student we strongly recommend creating three (3) Fall schedules via the Plan Ahead feature in the GWeb Registration Portal by **11:59 p.m. EST** on this day. Be sure to review all advising and registration resources available to you.

Monday, July 15

☐ **Register for your Fall Semester –** All GW Engineering first-year students will be registering for classes on this day. Registration will be based on the last digit of your GWID# and you should login on at least 10-minutes prior to make sure you are settled. Be sure to review all advising and registration resources available to you on our Incoming Student webpage prior to this day.

Sunday, July 28

☐ **Submit any remaining Official Credits to GW Office of the Registrar –** If you have received additional AP, IB or college transfer credit since registering, please be sure to submit all required scores and transcripts to GW by visiting the Bring Credit to GW web page for next steps to officially submitting for credit.